



Pennsylvania Department of Health WIC Dietetic Internship

Financial Aid and Costs to PA WIC Intern

There is currently a non-refundable application fee of \$50.00 to cover processing of all applications. A non-refundable Tuition Fee of \$3,500.00/ PA WIC intern has been established to participate in the Pennsylvania (PA) Department of Health (DOH), Women, Infant and Children's (WIC) Dietetic Internship (DI) Program. Participation may allow college loans to be deferred. Also, because of "Internship" status, educational loans and scholarships may be requested through the Academy of Nutrition and Dietetics (AND). Seeking financial aid is the responsibility of the dietetic intern.

Academy of Nutrition and Dietetics: <http://eatrightfoundation.org/>

PA Academy of Nutrition and Dietetics: <https://eatrightpa.org>

PA WIC employees who are accepted as dietetic interns will continue to receive their full-time salary and fringe benefits from their local or state agency during the Internship. All interns are responsible for their own transportation, accommodations, laptop and internet service.

State and Local agency interns may be eligible for financial assistance. Need based financial assistance is available through the Pennsylvania Department of Health (DOH), Bureau of Women, Infants and Children's (WIC) state agency. Request for assistance may not exceed the total cost of the program tuition. Financial assistance requests will be reviewed and approved based on an individual need basis and must be submitted using the PA DOH WIC Financial Assistance Request Form

Assessment of Prior Learning:

The PA WIC Dietetic Internship Program does not assess or issue credit for prior learning or competence.

Additional Costs:

Items such as background checks, immunizations, titers, TB skin tests, drug tests, and individual malpractice liability insurance are requirements for interns. Interns are responsible for food and miscellaneous personal expenses incurred during the internship to include conferences, as well as transportation and parking for rotations and other professional meetings attended during the program. Slip resistant shoes and appropriate foodservice attire are required for certain rotations. Professional clothing,

lab coat, and closed-toe dress shoes are the accepted attire for clinical and community rotations, unless otherwise approved by the preceptor at that specific site. A laptop computer, personal color printer and scanner, textbooks and on-line resources, as well as other office supplies are necessary for successful completion of program expectations. Interns are responsible for bearing the expense of these items and costs.

ESTIMATED INTERN COSTS	
Application Processing Fee (nonrefundable)	\$50.00
Tuition Fee (PA WIC employees)/Tuition Fee (Non-WIC employees) (non-refundable)	\$3,500/\$8,500
Books	\$600-\$1,000
Transportation (if required to travel to other sites or headquarters)	\$300-\$500
Liability insurance	\$100
General Orientation/Pre-Rotation Orientation (Harrisburg)	\$500-\$1,000
PA Farm Show Week (If required to attend)	\$500-\$1,000
Housing costs (If required to relocate)	\$5,600/\$8,000
Background check	\$50-\$100
Drug screen	\$10-\$250
Lab coat/Nonskid shoes/Appropriate attire per site	\$100-\$150
Student AND Membership	\$58.00 – \$100.00
Laptop Computer/Color Printer	\$1,500
Wireless Internet	\$400
Parking	Varies
FNCE Conference Fee	\$2,000
Phys Exam/Vaccines	Varies w/ Insurance
Food Costs	\$2,400
Automobile Insurance	\$500-\$1,000
Registration Examination	\$200.00
eNCPT Student Subscription	\$35.00- \$50.00
Calculator	\$20.00-\$30.00
ServSafe Certification	\$125.00
EHR go Subscription	\$65.00
Total Cost Estimated	\$18,613-\$28,520

EXCEPTIONS TO ELIGIBILITY/DIETETIC INTERNSHIP CENTRALIZED APPLICATION SYSTEM

The PA WIC Dietetic Internship program has been approved for up to 12 internship positions. The positions are usually **pre-selected** with PA WIC Employees. If vacancies exist, PA WIC may consider eligible applicants using the Spring Computer Match process. PA WIC will post the number of open positions on their PA WIC internship page of its website. Costs for Non-WIC employees includes a PA WIC DI Application processing fee of \$50.00 and a tuition cost of \$8,500.00 for Non-WIC employees.

Please visit D & D Digital website: Academy of Nutrition and Dietetics Internship Matching: [D & D Digital](#) for details and deadlines regarding Computer Match process.



Pennsylvania Department of Health, Women, Infants and Children, Dietetic Internship Program Financial Assistance Request

As an accepted intern and local agency/State agency employee of Pennsylvania Department of Health's, Women, Infants and Children (PA DOH WIC) program, your Local WIC Agency has been approved to cover the cost of your tuition. In the event that your local agency is unable to cover your financial obligation for tuition, need based financial assistance is available through the Pennsylvania Department of Health, Bureau of Women, Infants and Children's State agency.

In determining financial need, PA WIC will attempt to respond to the needs of all persons employed by PA DOH WIC. Please note if you are applying for financial assistance, you are required to complete this request and submit all required documents. If financial assistance is approved, you will be required to pay the "Cost to Intern" amount in a one-time payment.

Requests for tuition assistance may not exceed the total cost of the program. We attempt to respond to the needs of all applicants. At times, an employee may be offered a financial assistance award which does not fully meet their need. For these cases, we will review each request for additional financial assistance upon request.

Please complete this request and return to Sally Zubairu-Cofield, Director of PA DOH WIC, at szubairuco@pa.gov.

Please submit with this form a copy of the following:

- two most recent pay stubs for all family members 18+ employed in the household.

Intern's Full Name:	Intern Email:	Local or State Agency Name:
Amount Requested (not to exceed \$3,500):		

Rationale for Financial Assistance Request:	
Intern Signature:	LA Director Signature:
Approved Amount:	Reason for Denial:
PA DOH WIC Bureau Director Signature:	PA DOH WIC DI Director Signature:

Family Size (circle)	Cost Intern would be Required to Pay \$0	Cost Intern would be Required to Pay \$500	Cost Intern would be Required to Pay \$1000	Cost Intern would be Required to Pay \$1,500
1	\$28,953	\$30,953	\$32,953	\$34,953
2	\$39,128	\$41,128	\$43,128	\$45,128
3	\$49,303	\$51,303	\$53,303	\$55,303
4	\$59,478	\$61,478	\$63,478	\$65,478
5	\$69,653	\$71,653	\$73,653	\$75,653
6	\$79,828	\$81,828	\$83,828	\$85,828
7	\$90,003	\$92,003	\$94,003	\$96,003
8	\$100,178	\$102,178	\$104,178	\$106,178

***If a PA WIC Intern is requesting Financial Assistance or is requesting to pay tuition in monthly installments, then a plan on how the tuition will be paid must be included as an attachment to this request. This Request must be submitted at the time of application due date. If you fall outside of the income guidelines and are not able to financially afford to participate, please contact the State Agency Director in writing IMMEDIATELY.**